

Volunteer Evaluation of Assignment

Name _____ Work Area _____

Circle the appropriate answer:

3-Excellent, 2-Good, 1-Satisfactory, 0-Unsatisfactory, NA – Does not apply

- | | | | | | |
|---|---|---|---|---|----|
| 1. Personal satisfaction with present job assignment. | 3 | 2 | 1 | 0 | NA |
| 2. Job description complies with present duties. | 3 | 2 | 1 | 0 | NA |
| 3. Adequate orientation and training. | 3 | 2 | 1 | 0 | NA |
| 4. Supervisor's instruction adequate for day-to-day activities. | 3 | 2 | 1 | 0 | NA |
| 5. Comfortable relationship with co-workers. | 3 | 2 | 1 | 0 | NA |
| 6. Cooperative and positive relationship exists with staff. | 3 | 2 | 1 | 0 | NA |
| 7. Cooperative and positive relationship exists with supervisor. | 3 | 2 | 1 | 0 | NA |
| 8. Receive adequate recognition for services. | 3 | 2 | 1 | 0 | NA |
| 9. Receive adequate support from staff. | 3 | 2 | 1 | 0 | NA |
| 10. Any additional comments (Please include any feelings, problems, etc. about your volunteer involvement): | | | | | |

11. Any suggestions for improving the volunteer program:

12. If exit interview, please state reason(s) for leaving.

Volunteer's Signature

Supervisor's Signature

Volunteer Administrator's Signature

Date