The Easy-Peasy Sustainability Planner for ACL-LR Grantee Applicants

This form can help us think aloud about how to convey our sustainability plans to others in a succinct and clearly understandable way. This is designed to get us started—rather than to prescribe a universal way—so that your applications reflect your sustainability work thus far, and demonstrate that you are thinking about growing and protecting your lifespan respite work going forward.

**What are you sustaining (and for how long)?**

Identify key activities linked to your stated goals and objectives. Focus areas may include, for example:
- Voucher Programs for affordability
- Accessibility (NWD, websites, case management)
- Provider Workforce Development (recruitment, development, employer outreach; university partnership)
- Outreach and advocacy
- Legislative and policy change

**What do you anticipate could threaten the continuation of your fine work?**

Think about the challenges you have encountered over the years of funding. They may include universal threats such as:
- Changes in personnel
- Changes in state or agency leadership
- Changes in funding levels

Or challenges may be particular to your goal or objective, such as difficulty in reaching caregivers from minority ethnic groups or rural areas to find and use respite vouchers, or changes in a university program partnership.

**How might you counter those threats?**

- Promote strong leaders. (Identify them and describe their roles and responsibilities)
- Form strong partnerships. (Described shared service provision, formal contracts, MOUs, etc.)
- Diversify Resources. (Including funding, technology, shared space, shared administrative support, etc.)

To strengthen and maintain the lifespan respite system overall:

- Document and pass along historical information. (Describe how this is done, who is responsible and how you know the information was received and understood.)
- Periodically assess resources and gaps. (Describe this process and when it occurs. Reference any existing reports.)
- Regularly measure success and stability so you can course correct and so you can inform and advocate. (Describe data collection efforts and reference any existing reports.)